



**Novato Sanitary District**  
500 Davidson Street, Novato, CA 94945  
(415) 892-1694 [www.novatosan.com](http://www.novatosan.com)

*Invites applications for*  
**Construction Inspector I/II**

***Novato Sanitary District***

Novato, one of the Bay Area's premier communities, is located in Marin County 29 miles north of San Francisco and only minutes from California's wine country. With temperate weather and over 3,600 acres of open space, 27 parks and the 1,558-foot Mount Burdell, Novato offers a wide variety of outdoor recreational activities. As a community center, Novato is well known for its excellent schools, and 6 cultural and historical museums.



As a special District, Novato Sanitary District is an independent local agency serving about 60,000 residents. The District covers approximately 34 square miles providing wastewater collection, treatment, disposal and recycling for Novato and the surrounding area. District facilities include approximately 250 miles of sewers, 40 pump stations, a state-of-the-art award-winning wastewater treatment plant, and an approximately 800-acre reclamation facility. In addition, the District franchises garbage collection and recycling for the Novato area, and administers local solid waste diversion activities. The District has a fiscal year 21-22 Operating budget of \$12.3 million and a Capital Improvements budget of \$16.4 million.

***Position Description***

Performs the duties assigned to the Construction Inspector class, including paraprofessional engineering level office and field work involving the inspection, observation, measurement and documentation of practices and materials employed in the construction and modification of public and private projects related to District services in order to ensure compliance with standards, codes, regulations and approved plans and specifications; demonstrates a full understanding of all applicable policies, procedures and work methods associated with assigned duties; locates, identifies and marks District utilities and facilities for Underground Service Alerts; performs other related duties as required.

***Preferred Qualifications***

- A high school diploma or equivalent.
- Possession of a valid California Motor Vehicle Operator's license and a good driving record consistent with requirements established by the District.
- Eligibility to work in the United States under appropriate federal regulations.

- This is a safety sensitive position and requires pre-employment and periodic random drug tests.
- Completion of a medical examination administered by a licensed medical doctor, selected and paid by the District, to determine physical fitness for the job.
- Additionally, any combination of education and experience that has provided the knowledge, skills, and abilities necessary for a Construction Inspector including.

**Construction Inspector I:** A background or basic work experience in the construction and/or construction inspection field, preferably of wastewater treatment facilities, collection systems, pump stations and/or related facilities.

**Construction Inspector II:** Five years of experience in the construction and/or inspection of wastewater treatment facilities, collection systems, pump stations and/or related facilities; Possession of an International Code Council (ICC) Construction Inspection Certificate is highly desirable.

## **Compensation & Benefits**

- Salary:  
**Construction Inspector I** \$6,714-\$8,161/month;  
**Construction Inspector II** \$7,773-\$9,448/month.
- +3% COLA effective 7/1/2022
- For “classic” CalPERS members: 2% @ 60 retirement plan, or  
for new CalPERS members: 2% at 62.
- No social security deduction,
- 457(b) tax-deferred retirement savings plans.
- District contribution of 1.5% of base salary to medical after retirement account,
- Medical, dental, and vision insurance for employee and dependents, paid by District.
- District paid \$50,000 term life insurance policy and long-term disability insurance,
- Annual vacation starting at 10 days, increasing to 15 days after 5 years, and up to 25 days at 25 years,
- Twelve days of paid sick leave and thirteen paid holidays annually.



## **Application Procedure**

For an application, and a more detailed description of the District, the job, and the generous benefits package go to [www.novatosan.com](http://www.novatosan.com) or contact the Novato Sanitary District at [jobs@novatosan.com](mailto:jobs@novatosan.com)

*The initial review date of submitted applications is Monday March 24, 2022. Applications received after this date will be considered at the discretion of the District. This recruitment may close without notice.*

**Equal Opportunity Employer**