



**Novato Sanitary District**  
**500 Davidson Street, Novato, CA 94945**  
**(415) 892-1694 Fax (415) 898-2279**  
**www.novatosan.com**

*Invites applications for*  
**Collection System Worker I or II**

***Novato Sanitary District***

Novato, one of the Bay Area's premier communities, is located in Marin County 29 miles north of San Francisco and only minutes from California's wine country. With temperate weather and over 3,600 acres of open space, 27 parks and the 1,558-foot Mount Burdell, Novato offers a wide variety of outdoor recreational activities. Novato is well known for its excellent schools, and six cultural and historical museums.



As a special District, Novato Sanitary District is an independent local agency serving about 60,000 residents. The District covers approximately 34 square miles providing wastewater collection, treatment, disposal and recycling for Novato and the surrounding area. District facilities include approximately 250 miles of sewers, 40 pump stations, an award-winning wastewater treatment plant, and an approximately 800 acre reclamation facility. In addition, the District franchises garbage collection and recycling for the Novato area, and administers local solid waste diversion activities. The District has a fiscal year 22-23 Operating budget of \$12.7 million and a Capital Improvements budget of \$12.1 million.

***Collection System Department***

To ensure compliance with Federal and State water quality regulations, and uphold environmental stewardship, the District has adopted a framework of wastewater maintenance and management techniques to eliminate backups and overflows. This proactive management system also extends the life of wastewater system assets and improves system rehabilitation and diagnostic methods. As a key contributor, the Collection System Department has responsibility for implementation of the Sewer System Management Plan and GIS-based maintenance management program. With a crew of seven workers, two combination cleaner units, a state-of-the art video inspection van, sewer jetter and a rodder, they provide for the inspection, maintenance and operation of the wastewater collection and reclamation systems.

***Position Description***

The District is seeking a highly enthusiastic, innovative, and goal-driven individual for the position of either Collection System Worker (CSW) I or CSW II, depending on candidate's experience and qualifications. This position, under the direction of the Collection System Superintendent, performs a wide variety of tasks associated with the maintenance of wastewater collection and reclamation systems including inspection, cleaning, maintenance, and repairs on lines, pump stations, and treatment facilities. The incumbent should have experience in general maintenance tasks including the safe and effective operation of a variety of hand and power tools and equipment. Possession of a commercial driving license and experience working with sewer cleaning trucks and equipment would be a plus.

## Qualifications

- Possess a high school diploma or equivalent.
- Live within 30 minutes driving time of the Novato Treatment Plant in order to respond to emergency calls.
- Possess, or obtain within the first six months of employment, a Class B driver's license, (requires passing an initial and random drug testing).
- Ability to recognize and safely manage hazards commonly encountered in the course of work.
- Accurately follow oral and written directions.
- Read, interpret, and understand blueprints and plot maps.
- Eligible to legally work in the United States.
- **Collection System Worker I:** Experience in basic maintenance work and practical knowledge of working safely with a variety of hand and power tools.
- **Collection System Worker II:** Qualified as a CSW I and one year of increasingly responsible work experience in collection line and lift station maintenance, repair, and inspection work.
- Any combination of training and/or experience that would provide the required knowledge and abilities can be considered.

## Salary

- Collection System Worker I – \$5974 - \$7261/month
- Collection System Worker II – \$6586 - \$8006/month

## Benefits

- For new CalPERS members: 2% at 62, or for "classic" CalPERS members: 2% @ 60 retirement plan
- District contribution of 1.5% of base salary to employee retirement health savings account,
- Paid medical, dental, and vision insurance for employee and dependents,
- Paid \$50,000 term life insurance policy and long-term disability insurance,
- Voluntary 457(b) tax-deferred compensation plans,
- 10 days of vacation, increasing to 15 days after 5 years, and up to 25 days at 25 years,
- Twelve days of sick leave annually,
- Thirteen paid holidays.

## Application Procedure

For an application and a more detailed job description go to [www.novatosan.com](http://www.novatosan.com) or contact the Novato Sanitary District at (415) 892-1694 or at [jobs@novatosan.com](mailto:jobs@novatosan.com)

*Position is open until filled with an initial review date of submitted applications of January 30, 2023.*

*Applications received after this date will be considered at the discretion of the District.*

*This recruitment may close without notice.*

**Equal Opportunity Employer**

