

# NOVATO SANITARY DISTRICT

Meeting Date: September 8, 2025

**The Board of Directors of the Novato Sanitary District will hold a regular in-person meeting at 5:30 p.m., Monday, September 8, 2025, at the District office, 500 Davidson Street, Novato.**

*Materials related to items on this agenda that are public records are available for public inspection at the District Office, 500 Davidson Street, Novato, during normal business hours. This agenda packet is also available on the District's website: [www.novatosan.com](http://www.novatosan.com). Note: All times and/or order of consideration for agenda items are for reference only. Times may vary and the Board of Directors may consider item(s) in a different order than set forth herein.*

## REGULAR MEETING AGENDA

- 1. ROLL-CALL & PLEDGE OF ALLEGIANCE:**
- 2. AGENDA APPROVAL (BY ACCLAMATION):**
- 3. PUBLIC COMMENT (PLEASE OBSERVE A THREE-MINUTE TIME LIMIT):**

*This item is to allow anyone wishing to address the Board of Directors on matters within the District's jurisdiction but not on the posted agenda\*. Each individual will be limited to a three-minute presentation. The Board President may refer any matter to staff for follow-up, or elect to have the matter placed on a future agenda. No action will be taken by the Board at this time as a result of any public comments made.*

*\*Note: Raise your hand and the Board President will recognize and notify you when it is your turn to speak.*

## **4. CEREMONIAL MATTER – RECOGNITION ON RETIREMENT:**

- a. Adopt Resolution No. 3206: A Resolution Commending Ms. Paloma “Dee” Johnson for Distinguished Service to Novato Sanitary District.

**(A Short Intermission with refreshments will follow to celebrate Ms. Johnson).**

## **5. CEREMONIAL MATTER – NEW EMPLOYEE:**

- a. Welcome Anthony Clark, Finance Manager, to the District.

## **6. REVIEW OF MINUTES:**

- a. Approve minutes of the regular meeting of August 11, 2025.

## **7. CONSENT CALENDAR:**

*The General Manager-Chief Engineer has reviewed the following items. To his knowledge, there is no opposition to the consent action. The item(s) can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.*

- a. Approve/ratify regular disbursements, August 12 – September 8, 2025.
- b. Ratify payroll and payroll related disbursements, August 2025.
- c. Receive deposit summary, August 2025.
- d. Receive copy of Platinum13 Peak Performance Award Certificate from the National Association of Clean Water Agencies (NACWA).
- e. Approve the General Manager-Chief Engineer to attend the National Association of Clean Water Agencies (NACWA) 2025 Fall Strategic Leadership and Board of Directors Meeting, November 17 - 18, 2025, Nashville, TN.
- f. Receive Environmental Programs Manager's report: California Resource Recovery Association Annual Conference, August 3-6, 2025 – information only.
- g. Approve promotion of Raul Macias from Collection System Worker I to Collection System II, Salary Range R 40.5, Step “C” (\$8,236/month), effective September 1, 2025.
- h. Ratify Memorandum of Understanding (MoU) between Novato Sanitary District and Teamsters Local 315, June 1, 2025 to June 30, 2030.

**8. SOLID/HOUSEHOLD HAZARDOUS WASTE (S/HHW) OPERATIONS: (Information only)**

- a. Receive Recology Sonoma Marin (RSM) 2<sup>nd</sup> Quarter 2025 report.
- b. Receive 2<sup>nd</sup> Quarter 2025 Disposal/Diversion report.
- c. Receive 2<sup>nd</sup> Quarter 2025 HHW and E-waste report and activities to date.
- d. Receive report on Marin County JPA and Local Task Force activities to date.
- e. Receive update on Senate Bill SB 1383 activities to date.
- f. Receive status of Calendar Year (CY) 2026 solid waste rate adjustment request from Recology Sonoma-Marín (RSM), (information only – no action at this time).
- g. Review proposed Schedule and draft Notice of Intent and Public Hearing, and set public hearing date of November 10, 2025, to consider modifications and establish maximum solid waste service charges for Calendar Year (CY) 2026.

**9. WASTEWATER OPERATIONS:**

- a. Receive Wastewater Operations Report for August 2025 – information only:
  - i. Collection Systems
  - ii. Treatment Facilities
  - iii. Reclamation Facilities

**10. CAPITAL PROJECTS:**

- a. *Collection System Improvements (HWY 101 Crossings Near Ignacio Blvd. Project), Account No. 72706*: Find that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15302 Class 2 (Replacement or Reconstruction); and approve the Project – HWY 101 Crossings Near Ignacio Boulevard Project; Project No. 72706-2020-05.
- b. Approve a Water Service Facility Construction Agreement with North Marin Water District (NMWD) in the amount of \$82,215 for construction of new water service facilities at the Ignacio Pump Station and authorize the General Manager-Chief Engineer to execute it.
- c. Receive Capital Projects Update Report through August 2025 – information only.

**11. BOARD MEMBER REPORTS AND REQUESTS:**

- a. Receive report: North Bay Watershed Association (NBWA) meeting, September 2025 – information only.

**12. GENERAL MANAGER'S REPORT AND ANNOUNCEMENTS:**

- a. Receive verbal report and announcements.

**13. ADJOURN:**

Next Resolution No. 3207.

**Next regular meeting: Monday, October 13, 2025, 5:30 p.m.**

**Meeting location: Novato Sanitary District office, 500 Davidson Street, Novato, CA.**

<p><i>In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 892-1694 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.</i></p>
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