

NOVATO SANITARY DISTRICT

Meeting Date: June 8, 2026

The Board of Directors of the Novato Sanitary District will hold a regular in-person meeting at 5:30 p.m., Monday, June 8, 2026, at the District office, 500 Davidson Street, Novato.

Materials related to items on this agenda that are public records are available for public inspection at the District Office, 500 Davidson Street, Novato, during normal business hours. This agenda packet is also available on the District's website: www.novatosan.com. Note: All times and/or order of consideration for agenda items are for reference only. Times may vary and the Board of Directors may consider item(s) in a different order than set forth herein.

REGULAR MEETING AGENDA

- 1. ROLL-CALL & PLEDGE OF ALLEGIANCE:**
- 2. AGENDA APPROVAL (BY ACCLAMATION):**
- 3. PUBLIC COMMENT (PLEASE OBSERVE A THREE-MINUTE TIME LIMIT):**

This item is to allow anyone wishing to address the Board of Directors on matters within the District's jurisdiction but not on the posted agenda. Each individual will be limited to a three-minute presentation. The Board President may refer any matter to staff for follow-up, or elect to have the matter placed on a future agenda. No action will be taken by the Board at this time as a result of any public comments made.
Note: Raise your hand and the Board President will recognize and notify you when it is your turn to speak.

- 4. REVIEW OF MINUTES:**
 - a. Approve minutes of the regular meeting of May 11, 2026.
 - b. Approve minutes of the special meeting of May 14, 2026.
- 5. PUBLIC HEARING PURSUANT TO SECTION 5471 ET SEQ. AND 6520.5 OF THE OF THE CALIFORNIA HEALTH AND SAFETY CODE – FY 2026-27 SEWER SERVICE CHARGE REPORT, AND ELECTING TO COLLECT ON COUNTY TAX ROLLS:**
 - a. Sewer Service Charge Report.
 - b. Open public hearing.
 - c. Consider protests regarding sewer service charge report.
 - d. Close public hearing.
- 6. RESOLUTION CONFIRMING FISCAL YEAR (FY) 2026-27 SEWER SERVICE CHARGE REPORT AND ELECTING TO COLLECT ON COUNTY TAX ROLLS:**
 - a. Adopt Resolution No. 3214 – A Resolution Confirming Sewer Service Charge Report and Collection of Sewer Service Charges for Novato Sanitary District on the County of Marin Tax Rolls for Fiscal Year 2025-26.
- 7. PUBLIC HEARING: AB 2561 PRESENTATION ON DISTRICT EMPLOYMENT VACANCIES, RECRUITMENT AND RETENTION**
 - a. Open public hearing.
 - b. Receive oral presentation from staff.
 - c. Receive public comments.
 - d. Receive Board comments.
 - e. Close public hearing.

8. CONSENT CALENDAR:

The General Manager–Chief Engineer has reviewed the following item(s) and has determined that they are routine in nature and, to his knowledge, without controversy. The item(s) can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.

- a. Approve/ratify regular disbursements, May 12 – June 8, 2026.
- b. Ratify payroll and payroll related disbursements, May 2026.
- c. Receive deposit summary, May 2026.
- d. Approve two Collection Systems Workers to attend the joint Tri-State Seminar 2026 training conference in Las Vegas, Nevada, August 3-6, 2026

9. ANNUAL BUDGET:

- a. Approve and adopt Preliminary Budget for Fiscal Years (FY) 26-28.

10. SOLID/HOUSEHOLD HAZARDOUS WASTE OPERATIONS:

- a. Approve Amendment No. 6 to Agreement No. 67500-CEE-2023-01 with Clean Earth Environmental Services, Inc. in the not-to-exceed amount of \$202,000 (thereby increasing the overall compensation amount of the Agreement from \$1,107,000 to \$1,309,000) for continuing HHW collection and disposal services at the Permanent Household Hazardous Waste Facility from July 1, 2026 through December 31, 2026, and authorize the General Manager-Chief Engineer to execute it.

11. WASTEWATER OPERATIONS:

- a. Receive Wastewater Operations Report for May 2026 – information only:
 - i. Collection Systems
 - ii. Treatment Facilities
 - iii. Reclamation Facilities

12. CAPITAL PROJECTS:

- a. Receive Capital Projects Update Report through May 2026 – information only.

13. ADMINISTRATOR:

- a. Per the Memorandum of Understanding (MoU) with Teamsters Local 315, and as included in the FY 26-28 Preliminary Budget, receive report on cost-of-living allowance of 3.8% for the represented employees group, effective July 1, 2026.
- b. Consistent with the Teamsters group, and as included in the FY 26-28 Preliminary Budget, approve a cost-of-living allowance of 3.8% for the non-represented Management and Confidential (M&C) group, effective July 1, 2026.
- c. Consistent with the Teamsters represented group and the non-represented Management and Confidential (M&C) group, and as included in the FY 26-28 Preliminary Budget, approve a cost-of-living allowance of 3.8% for the General Manager-Chief Engineer, effective July 1, 2026.

14. BOARD OF DIRECTORS:

- a. Appoint Board officers, Secretary-Treasurer and Secretary Pro-tem, and designate and authorize check signers, Fiscal Year (FY) 26-27.
- b. Other Reports and Request(s), if any.

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15. BOARD ELECTIONS:

- a. Adopt Resolution No. 3215: A Resolution of the Board of Directors of the Novato Sanitary District rescinding Resolution No. 3213; Calling for a Regularly Scheduled Election and a Special Election to fill a vacancy to be held in this Jurisdiction; Requesting the Board of Supervisors to consolidate with any other election conducted on said date; And requesting election services by the Marin County Elections Department.

16. GENERAL MANAGER'S REPORT AND ANNOUNCEMENTS:

- a. Receive verbal report and announcements.

17. ADJOURN:

Next Resolution No. 3216.

Next regular meeting: Monday, July 13, 2026, 5:30 p.m.

Meeting location: Novato Sanitary District office, 500 Davidson Street, Novato, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 892-1694 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.