

NOVATO SANITARY DISTRICT

Special Meeting Date: August 21, 2026

The Board of Directors of the Novato Sanitary District will hold a Special in-person meeting at 4:00 p.m., Friday, August 21, 2026, at the District office, 500 Davidson Street, Novato.

Materials related to items on this agenda that are public records are available for public inspection at the District Office, 500 Davidson Street, Novato, during normal business hours. This agenda packet is also available on the District's website: www.novatosan.com. Note: All times and/or order of consideration for agenda items are for reference only. Times may vary and the Board of Directors may consider item(s) in a different order than set forth herein.

SPECIAL MEETING AGENDA

- 1. ROLL-CALL & PLEDGE OF ALLEGIANCE:**
- 2. AGENDA APPROVAL (BY ACCLAMATION):**
- 3. PUBLIC COMMENT (PLEASE OBSERVE A THREE-MINUTE TIME LIMIT):**

This item is to allow anyone wishing to address the Board of Directors on matters within the District's jurisdiction but not on the posted agenda. Each individual will be limited to a three-minute presentation. The Board President may refer any matter to staff for follow-up, or elect to have the matter placed on a future agenda. No action will be taken by the Board at this time as a result of any public comments made.
Note: Raise your hand and the Board President will recognize and notify you when it is your turn to speak.

- 4. CAPITAL PROJECTS:**
 - a. *Collection System Improvements (Novato Blvd. Trunk Sewer Project), Account No. 72706: Authorize the Deputy General Manager to execute an agreement with the City of Novato memorializing that the District will bear the cost of the \$149,251 exceedance of the Engineer's Estimate for the Sewer Improvements portion of the City of Novato's Novato Boulevard Improvements Project.*
- 5. BOARD MEMBERS' REPORTS AND ANNOUNCEMENTS:**
- 6. DEPUTY GENERAL MANAGER'S REPORT AND ANNOUNCEMENTS:**
- 7. ADJOURN:**

Next Resolution No. 3219.

Next regular meeting: Monday, September 14, 2026, 5:30 p.m.

Meeting location: Novato Sanitary District office, 500 Davidson Street, Novato, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 892-1694 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.

NOVATO SANITARY DISTRICT BOARD AGENDA ITEM SUMMARY

TITLE: Collection System Improvements, Account No. 72706– Novato Boulevard Trunk Sewer Improvements Project	MEETING DATE: August 21, 2026 AGENDA ITEM NO.: 4.a.
RECOMMENDED ACTION: Authorize the Deputy General Manager to execute an agreement with the City of Novato memorializing that the District will bear the cost of the \$149,251 exceedance of the Engineer's Estimate for the Sewer Improvements portion of the City of Novato's Novato Boulevard Improvements Project.	
SUMMARY AND DISCUSSION: The City of Novato (City) has developed plans to complete roadway improvements to Novato Blvd. between Diablo Avenue and Grant Avenue (Roadway Improvements). In direct coordination with this project, the District's consultant developed plans and specifications for constructing a parallel trunk sewer system within the same section of Novato Blvd. (Sewer Improvements). City and District staff determined that implementing their respective improvement projects at the same time under one contract would be beneficial by saving the District and the City time and money in the administration of one comprehensive construction contract. In consideration of this mutually beneficial project approach, the Board approved the Cost Share Agreement for the Sewer Replacement Project (Agreement) as part of the Roadway Improvements Project (Joint Project) at their meeting on February 12, 2024 and authorized the General Manager to execute it. At its March 9, 2026 regular meeting, the Board authorized the Deputy General Manager to approve the contract bid documents for the Sewer Improvements as part of the City's Novato Boulevard Improvements Project, and provide written approval to the City. The City received bids for the Project on August 19, 2026. The apparent low bidder was Team Ghilotti (Contractor) with a total bid amount of \$16,824,357.50 including the Sewer Improvements bid items that totaled \$4,723,889. Per the Agreement, if the total amount of the Sewer Improvements bid items do not exceed the District's Engineer's Estimate, the City may award the contract without further approval by the District. However, if the bid exceeds the District's Engineer's Estimate, the City and District will agree upon a mutually acceptable method of paying the exceeded amount between the parties. The District's Engineer's Estimate was \$4,574,638. The Contractor's bid amount of \$4,723,889 was \$149,251 (3.3%) above the Engineer's Estimate. Staff have reviewed the bid documents and find the 3.3% exceedance of the Engineer's Estimate to be acceptable. Therefore, staff recommend the Board authorize the Deputy General Manager to execute an agreement with the City of Novato memorializing that the District will bear the cost of the \$149,251 exceedance of the Engineer's Estimate for the Sewer Improvements portion of the City of Novato's Novato Boulevard Improvements Project.	
STRATEGIC PLAN INFORMATION: This item addresses Goal 2 (Facilities) and Goal 4 (Outreach) of the latest Strategic Plan.	
BUDGET INFORMATION: Project costs covered under the Agreement will be funded under Account No. 72706-Collection System Improvements. The FY 26-27 Final Budget has a budget of \$6,095,000 for this Account.	
Prepared by: eb	Reviewed By Deputy General Manager: EB