

NOVATO SANITARY DISTRICT

Adjourned Meeting Date: November 18, 2024

Please take notice that the regular in-person meeting of the Board of Directors of the Novato Sanitary District of November 11, 2024 has been adjourned to a regular in-person meeting at 5:30 p.m., Monday, November 18, 2024, at the District office, 500 Davidson Street, Novato.

Materials related to items on this agenda that are public records are available for public inspection at the District Office, 500 Davidson Street, Novato, during normal business hours. This agenda packet is also available on the District's website: www.novatosan.com. Note: All times and/or order of consideration for agenda items are for reference only. Times may vary and the Board of Directors may consider item(s) in a different order than set forth herein.

REGULAR MEETING AGENDA

1. ROLL-CALL & PLEDGE OF ALLEGIANCE:

2. AGENDA APPROVAL (BY ACCLAMATION):

3. PUBLIC COMMENT (PLEASE OBSERVE A THREE-MINUTE TIME LIMIT):

This item is to allow anyone wishing to address the Board of Directors on matters within the District's jurisdiction but not on the posted agenda*. Each individual will be limited to a three-minute presentation. The Board President may refer any matter to staff for follow-up, or elect to have the matter placed on a future agenda. No action will be taken by the Board at this time as a result of any public comments made.

*Note: Raise your hand and the Board President will recognize and notify you when it is your turn to speak.

4. REVIEW OF MINUTES:

- a. Approve minutes of the regular meeting of October 14, 2024.

5. CONSENT CALENDAR:

The General Manager-Chief Engineer has reviewed the following items. To his knowledge, there is no opposition to the consent action. The item(s) can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.

- a. Approve/ratify regular disbursements, October 14 - November 11, 2024.
- b. Ratify payroll and payroll related disbursements, October 2024.
- c. Receive deposit summary, October 2024.
- d. Receive 1st Quarter Investment Report, Fiscal Year (FY) 24-25.
- e. Receive 1st Quarter Financial Report, FY 24-25.
- f. Adopt Resolution No. 3196 Authorizing Renewal of Section 125 Premium-Only Plan.

6. SOLID WASTE: PUBLIC HEARING – SET CALENDAR YEAR (CY) 2025 MAXIMUM ALLOWABLE SOLID WASTE RATES.

- a. Accept Solid Waste Committee recommendation for a Calendar Year (CY) 2025 maximum solid waste rate adjustment of +5.03 percent.
- b. Open public hearing.
- c. Receive public comments.
- d. Receive Board comments.
- e. Close public hearing.

Upon Close of Public Hearing, consider Action(s) to:

- f. Adopt Resolution No. 3197 setting CY 2025 maximum allowable rates for refuse collection and disposal services.

7. WASTEWATER OPERATIONS:

- a. Approve Revised Interagency Agreement for Recycled Water between the Novato Sanitary District and North Marin Water District (NMWD) and authorize the Board President and the General Manager-Chief Engineer/Board Secretary to execute it.
- b. Receive Wastewater Operations Report for October 2024 – information only:
 - i. Collection Systems
 - ii. Treatment Facilities
 - iii. Reclamation Facilities

8. CAPITAL PROJECTS:

- a. *Annual Reclamation Facilities Improvements, Account No. 72804 (Outfall Emergency Repair Project, No. 72804-2024-01)*: Receive report of a pipe joint failure to the District's 54-inch diameter effluent outfall pipe within Reclamation Area Site 3; and authorize payment of up to \$250,000 by the General Manager-Chief Engineer to effect repairs, with a follow-up report on repairs made and reconciliation of costs.
- b. Receive Capital Projects Update Report through October 2024 – information only.

9. ADMINISTRATION:

- a. Adopt Resolution No. 3198 Reorganizing the Administrative Services Department and Clarifying Classification and Status of Employees Within That Department.

10. BOARD MEMBER REPORTS AND REQUESTS:

- a. Receive report: North Bay Watershed Association (NBWA) meeting, November, 2024 – information only.

11. GENERAL MANAGER'S REPORT AND ANNOUNCEMENTS:

12. ADJOURN:

Next Resolution No. 3199.

Next regular meeting: Monday, December 9, 2024, 5:30 p.m.

Meeting location: Novato Sanitary District office, 500 Davidson Street, Novato, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 892-1694 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.